

# How to apply for a New Machine-Readable Passport (MRP):

## 1. Apply online at the following link

- <http://passport.gov.bd>
- you can also download a paper copy from :  
<https://www.bhcanberra.com/consular-services/forms>

Home About Bangladesh About High Commission Trade & Investment Consular Services

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## Forms

VISA Form for Journalist [1.12 MB]

Application form for Bangladesh Visa [121.53 KB]

Application for NVR [121.53 KB]

Birth Registration (updated) [1003.1 KB]

Machine Readable Passport (MRP) application form [100.96 KB]

Click here

**(A 17-digit Birth Registration Number (BRN) or National Identity Card (NID) Number of the applicant is required for online application. Those who do neither have a NID card nor have done Birth Registration may apply online for Birth Registration at the High Commission. For details, please <http://passport.gov.bd/>)**

Information have been achieved from <https://www.bhcanberra.com>

We have tried to provide example and availability of the service addresses with our best knowledge. However, you can choose your own service provider for required purposes.

People's Republic of Bangladesh  
Office of the Registrar of Birth and Death

Birth Certificate

[rule-9, of Birth and Death Registration (Union Parishad) Rules, 2010  
(Extract from Birth Register)

Birth  
Registration  
number (BRN)

Register No: 8

Date of Registration: 19-11-2012

Date of Issue: 20-06-2018

Birth Registration No: \*

Name:

Date of Birth: 01-10-1989

Sex: Male

*First October Nineteen Hundred Eighty Nine*

Place of Birth: *Village: Vanderkhola, Post: Atzuri*

*Upazila: Mollahat, District: Bagerhat*

Father's Name:

Father's Nationality: *Bangladeshi*

Mother's Name:

Mother's Nationality: *Bangladeshi*

Permanent Address: *Village: Uttar Dhopakal Faram, Post: Shaheed Mahibul*

*Upazila: Parbatipur, District: Dinajpur*

(UP Secretary - Seal and Signature)

Secretary  
4 No Palashbari U,P  
Parbatipur, Dinajpur.



(Seal of the Registrar's Office)

(Signature and name of Registrar with Seal)

Registrar  
4 No Palashbari Union Parishad  
Parbatipur, Dinajpur

\*First four digits represent year of birth, next seven digits are area code and last six digits are person's serial number.


Sample

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পাসপোর্ট  
আবহতার তারিখ



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
বহিরাঙ্গণন ও পাসপোর্ট অধিদপ্তর  
বিস্তার/অনু পরিবর্তন/সংশোধন আবেদন ফর্ম  
**Reissue/Information Alteration/Correction/Correction Application Form**

একটি পাসপোর্টের জন্য উদ্দিষ্ট, যা পরিবর্তন/সংশোধন করা হয়েছে অথবা প্রিন্টিং ত্রুটি রয়েছে।  
This form will be used to reissue, to change the information/receiptly the printing errors of passport.

• **নির্দেশনা :** বিস্তার/অনু পরিবর্তন/সংশোধন আবেদন ফর্ম উৎসৃষ্ট আবেদনকে সমর্থন করে।  
**Instruction :** Please fill up the form in English (CAPITAL LETTERS) and attach relevant documents in favour of your application.

বিস্তার/অনু পরিবর্তন/সংশোধন Name of Divisional/Regional Passport Office/Allegation <b>DOHA, QATAR</b>	পাসপোর্ট বিস্তার/সংশোধন Type of delivery <input checked="" type="checkbox"/> <b>স্বাভাৱিক</b> Regular
আবেদনকারীর নাম (বাংলা) Name of Applicant (In Bangla) আবেদনকারীর নাম (রেফারেন্স) Name of Applicant (In English)	বি এন নাম (বাংলা) <b>আপনার নাম (বাংলায়)</b> ইউএন নাম (ইংরেজি) <b>YOUR NAME HERE</b> (IN ENGLISH)
পাসপোর্ট নং Received Passport No.	বি এন স্থান Place of Issue পাসপোর্ট নং Issued Passport No.
প্রাপ্তি তারিখ Date of Receipt পাসপোর্ট নং Issued Passport No.	বি এন নং Branch পরিমাণ Amount পরিমাণ Amount পরিমাণ Amount
প্রাপ্তি তারিখ Date of Receipt পাসপোর্ট নং Issued Passport No.	বি এন নং Branch পরিমাণ Amount পরিমাণ Amount পরিমাণ Amount
প্রাপ্তি তারিখ Date of Receipt পাসপোর্ট নং Issued Passport No.	বি এন নং Branch পরিমাণ Amount পরিমাণ Amount পরিমাণ Amount
প্রাপ্তি তারিখ Date of Receipt পাসপোর্ট নং Issued Passport No.	

প্রাপ্তি তারিখ  
Date of Receipt  
পাসপোর্ট নং  
Issued Passport No.

প্রাপ্তি তারিখ  
Date of Receipt  
পাসপোর্ট নং  
Issued Passport No.

প্রাপ্তি তারিখ  
Date of Receipt  
পাসপোর্ট নং  
Issued Passport No.

প্রাপ্তি তারিখ  
Date of Receipt  
পাসপোর্ট নং  
Issued Passport No.

Sample

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**2. Print the online application once submitted.**

**3. Have the printed copy attested (at page- 4) by an authorized official.**

*(MRP rules require all applicants to get certification/attestation from any authorized person in Australia or New Zealand like Councilor/JP//GP/Teacher/Notary Public/Solicitor/Public Servant about their identity. In case of difficulty in obtaining certification in Bangla, applicants may translate this part of the application form into English on a separate sheet of paper and obtain a signature from the certifier. Address and seal of the attester must be provided at page-4 of the form)*

**Councilor:**

**Bangladeshi Honorary Consulate in Auckland, New Zealand**

Address 43, Farrelly Avenue, Mt. Roskill

Auckland 1041

New Zealand

Telephone (+64) 9 620 2603

(+64) 210 246 5819

Email: [bdconsulnz@gmail.com](mailto:bdconsulnz@gmail.com)

**Notary Public/ Solicitor:** Most of the Barrister and Solicitors can do it. It is easier for Bangladeshi personnel in Auckland to understand any documents written in Bengali. Bangladeshi notary public/ solicitor/lawyer/ immigration advise you may visit:

**ADDRESS of the Barrister and Solicitor:**

**Bangladeshi Barrister and Solicitor in Auckland, New Zealand**

**Barrister Abdur Rahman**

Avondale Law Office

131 Blockhouse Bay Road, Avondale, Auckland 1026

Mobile: 021 062 1746

Email: [arahman@avondalelaw.org](mailto:arahman@avondalelaw.org)

**Bangladeshi Honorary Consulate in Wellington, New Zealand**

Address 57 Upland Road, Kelburn

Wellington

New Zealand

Telephone (+64) (4) 475 9667

Email: [tony.vanzijl@vuw.ac.nz](mailto:tony.vanzijl@vuw.ac.nz)

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**Public Servant:** In most of the scenario: Correction officers, police or anyone doing job as a public servant. It is easier for Bangladeshi GP in Auckland to understand any documents written in Bengali.

**JP:** You can get them at CAB (Citizen Aviation bureau) and in many other places.

**GP:** Ask your General Physician (Medical Doctor). It is easier for Bangladeshi personnel in Auckland to understand any documents written in Bengali.

**Teacher:** It includes all teachers: school, colleges, and university lecturers. It is easier for Bangladeshi personnel in Auckland to understand any documents written in Bengali.

\*\*\*\*You may have easy access to honorary council or Barrister and Solicitors\*\*\*\*

## 4. Make the payment

### Fees:

- Regular fee: A\$ 145.00
- Urgent fee A\$ 290.00 (remain suspended)

### Fees for International Students:

- Regular Fee A\$ 45.00
- Urgent Fee A\$ 145.00 (remain suspended)

(To avail the special rate for students, the following criteria have to be fulfilled:

- i. the profession is mentioned as "student" in their passports;
- ii. have arrived in Australia, New Zealand and Fiji from Bangladesh with valid student visa for the purpose of the study;
- iii. holds a valid student ID and student visa

However, the following professionals who have met the above criteria will be excluded:

i) University Teachers/Researchers who are pursuing studies through Government scholarship or through funding support from the host Government or any other bilateral/multilateral sources; and

ii) Students gainfully employed in Bangladesh or abroad and / or sponsored by his/her own employer)

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## Through Electronic Fund Transfer (EFT):

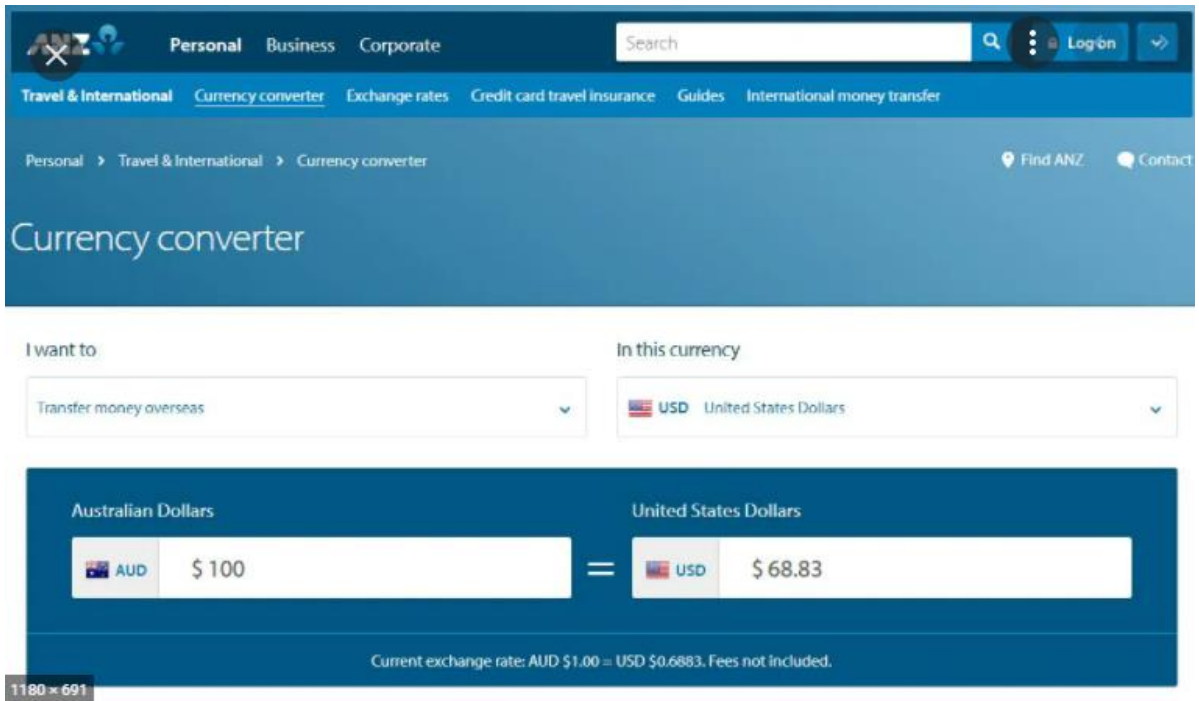
Account Name: Bangladesh High Commission

BSB: 032719

Account No: 145274

Bank Name: Westpac

Swift Code: WPACAU2S (applicable for overseas transaction only)

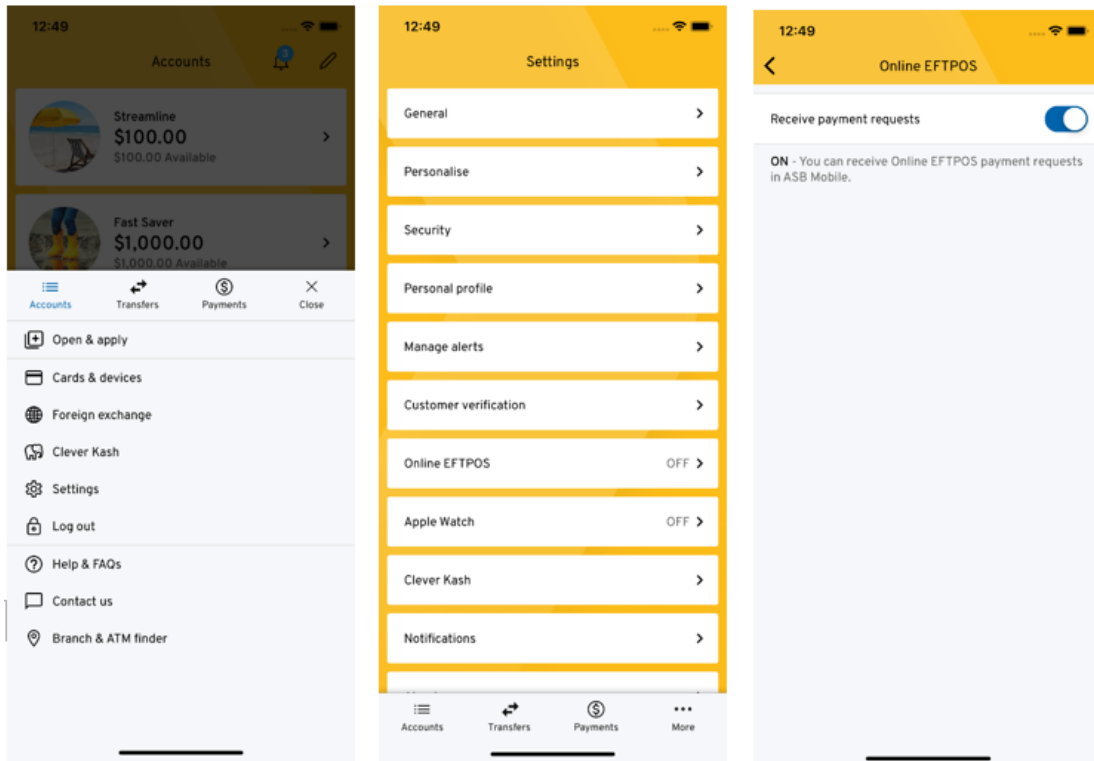


The screenshot displays the ANZ Bank website's 'Currency converter' page. The page header includes navigation links for 'Personal', 'Business', and 'Corporate', along with a search bar and a 'Log in' button. The main navigation bar lists 'Travel & International', 'Currency converter', 'Exchange rates', 'Credit card travel insurance', 'Guides', and 'International money transfer'. The breadcrumb trail shows 'Personal > Travel & International > Currency converter'. The page title is 'Currency converter'. Below the title, there are two dropdown menus: 'I want to' (set to 'Transfer money overseas') and 'In this currency' (set to 'USD United States Dollars'). The main conversion area shows 'Australian Dollars' on the left, with a field containing '\$ 100' and an 'AUD' icon. An equals sign follows, and on the right, 'United States Dollars' is shown with a field containing '\$ 68.83' and a 'USD' icon. At the bottom, a note states: 'Current exchange rate: AUD \$1.00 = USD \$0.6883. Fees not included.'

Sample: ANZ BANK

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Sample: ASB Bank

\*\*\*\*\*No more Bank Cheque as NZ has been stopped it\*\*\*\*\*

## 5. Submission:

Submit the following documents at the High Commission:

- Copy of the filled-in MRP Application Form (DIP Form 1, duly attested by authorized attester) and in case of any change of information then copy of filled-in DIP Form 2.
- Original Passport / photocopy of the passport.
- One (01) copy of a recent passport size photograph of the applicant to be affixed on top of the 1st page. If the applicant is under the age of 15, two (02) copies of photos, as well as parents' photos, are required to be affixed on the application form. In certain cases, either of the parents' photos is accepted.
- For children aged between 6-15, please book an appointment with the High Commission by sending an email at [mrp.canberra@mofa.gov.bd](mailto:mrp.canberra@mofa.gov.bd) for biometric data entry (fingerprint, signature & photograph) between 0930-1300 hrs on office days between Monday to Thursday.
- Permanent Residence Card/ Job ID card/ Student ID card/any photo ID etc. in support of applicant's residence in the foreign country.
- Photocopy of applicant's National ID Card or Birth Registration Certificate containing a 17-digit number which was submitted at the time of issuance of existing MRP.

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- Documents in support of the change (if requested online). For change of profession as a technical expert i.e. Engineer, Physician, Legal Practitioner, Teacher, Driver etc. please attach a certified/attested copy of the Education/Professional certificate.
- For change of Marital Status i.e. unmarried to married or married to divorced etc. Please attach a certified/attested copy of the marriage/divorce certificate.
- Proof of payment.
- For International Students: Please provide a copy of a valid student ID, visa copy, Confirmation of Enrollment (COE).
- In case of sending the documents by mail, please send a self-addressed pre-paid registered return envelope (requiring a signature on delivery) or arrange pre-paid return courier

### Courier it to

Bangladesh High Commission, Canberra  
All rights reserved  
57, Culgoa Circuit, O'Malley, ACT 2606  
Canberra, Australia

For convenience you can use Pack N Send as they will send all your documents and also pickup from your desired locations. <https://www.packsend.co.nz/>



**For all MRP related query contact:** [mrp.canberra@mofa.gov.bd](mailto:mrp.canberra@mofa.gov.bd)

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